

Registration Information- Please Read

Classes will be assigned on a first-come, first-serve basis. Placements will be assigned in the order that registrations are received. There will be no place-holding by telephone or without payment received and the proper registration forms completed. If classes are filled, students will be assigned to their second-choice class. If all choice classes are filled, the participant's fire chief will be contacted for a class selection. **Student's who wish to sign up for more than one class, please use separate lines on the form for each class.**

The *Fire Education Pre-Registration Form* must be received no later than Thursday, August 9th, 2012, to assure placement for desired classes. **Class fees for hands on classes do include lunch. Lunch will be brought to the class site.** Fees for each class are indicated in the description section for the class. You will notice that there is a ONE time \$40.00 school fee per student. Note that SWNIFRA Member Departments are given a discounted rate on all class fees. **Please use care when calculating the fees your department owes for classes as miscalculated fees will impact a registrant's placement in the class.**

DO NOT SEND MONEY OR FORMS TO THE MONROE FIRE DEPARTMENT, THE GREEN COUNTY FAIRGROUNDS, OR TO BLACKHAWK TECHNICAL INSTITUTE. Money or forms sent to any of these will not be accepted.

Each participant must have Worker's Compensation coverage by his or her department or business. A Chief or training officer must complete and sign the *Fire Education Pre-Registration Form*. **THERE WILL BE ABSOLUTELY NO PARTICIPATION WITHOUT A PROPERLY COMPLETED FORM.** **PAYMENT MUST ACCOMPANY THE PRE-REGISTRATION FORM.**

Please do NOT call the Monroe Fire Dept. for information. PLEASE CALL THE ASSOCIATION CELL PHONE AT 815/721-1855 FOR QUESTIONS OR CLARIFICATIONS. Class confirmations will be mailed to the address given on the *Pre-Registration Form* until August 8, 2012. After August 8, 2012, call 815/721-1855 for confirmations. Full refunds will be given for cancellations received by August 8th. There will be NO refunds given after that date.

PAYMENT AND A SIGNATURE FROM A CHIEF OR TRAINING OFFICER MUST ACCOMPANY THIS PRE-REGISTRATION FORM.

CHECK-IN & MISCELLANEOUS

Fire School participants MUST check in on the first morning of their classes, at which time they can check-in for all classes for the weekend. **Check in will be from 6:30 a.m. to 7:20 a.m.** at the Administration Building of the Fairgrounds, near the front gate. Persons who are not pre-registered may register for any class with openings. However, **walk-in registrants must bring payment, a registration form signed by their chief or training officer, as well as proof of Worker's Compensation insurance.**

Classes start promptly at 8:00 a.m. with a lunch break around noon. **Classes resume or start at 1:00 p.m.** Once the class is completed and the training site has been cleaned, certificates will be issued. Bus transportation will be provided to classes that are held off site. **Buses will load at 7:15 and depart at 7:30** so we can get classes started on time.

Any evidence of alcohol or drug consumption during the classes or lunch breaks will be grounds for dismissal from the class. No refunds or certificates will be issued if a student is dismissed for any reason. Instructors will have full discretion in enforcing this policy.

PAYMENT AND A SIGNATURE FROM A CHIEF OR TRAINING OFFICER MUST ACCOMPANY THIS PRE-REGISTRATION FORM.

REGISTRATIONS & PAYMENTS SHOULD BE SENT TO: SWNIFRA, INC.

P.O. BOX 68

Orangeville, IL 61060

PLEASE MAKE CHECKS PAYABLE TO: SWNIFRA, INC.

Safety Rules

The following Safety Rules regarding personal protective equipment (PPE) will apply for classes at this year's Monroe Fire School. These classes are identified in the Class Information section. **NO EXCEPTIONS WILL BE MADE.** If "Safety Rules Apply" is indicated in the class description, students must bring the following equipment in order to participate:

1. **Helmet** (NFPA approved) **and proper eye protection**
2. **NOMEX™ protective hood**
3. **NOMEX™ PBI coat with liner & NOMEX™ PBI pants with liner** (NFPA approved)
4. **Firefighting boots** (NOTE: 3/4-length boots are not approved in lieu of pants)
5. **Gloves** (Cal OSHA or NFPA approved)
6. **Self-Contained Breathing Apparatus. Note:** One SCBA for each two students from the same department will be accepted provided they are in the same class. Air cascade systems will be available to refill tanks. Each tank must have an acceptable hydrostatic test date stamped on it. **Dates are to be within five years for steel tanks and three years for aluminum composite tanks.** All SCBAs must be positive pressure type and be NFPA approved.

Any training involving **Live Fire will comply with NFPA Standard #1403 LIVE FIRE TRAINING EVOLUTIONS.** **Wherever an SCBA is required, no facial hair will be allowed. This includes any facial hair other than mustaches.** Protective hoods over beards are not safety approved. Each class will have a Coordinator/Safety Officer assigned to it and present at all times. The Coordinator/Safety Officer will inspect all protective clothing and equipment and will have the final say as to whether or not a student will be allowed to participate. **The Coordinator/Safety Officer's can recommend dismissal of any student who, in their belief, is acting in an unsafe manner. They will have to express their concerns with the School Coordinator &/or President of SWNIFRA. The School Coordinator & President will have final say.**